

CPAC OIP 1 FORM

MSC/MSA:

INSPECTED UNIT COORDINATION (Proponent - IG - FLW Pam 1-201)

UNIT						
DATE						
TIME						
UNIT POC PHONE						

INSPECTION AREAS	TBI	IR	TBI	IR	TBI	IR	TBI	IR	TBI	IR	TBI	IR
Grievances and Complaints												
Labor Relations												
Leave Administration												
Employee Injuries and Accommodation												
Discipline												
Performance Management												
Position Management and Classification												
Awards and Recognition												
Supervisory Training												
Employee Records												

INSPECTOR'S FINDINGS

UNIT	INSPECTED AREA	INSPECTOR	FINDINGS/ROOT CAUSE/RECOMMENDATION	REINSPECTION DATE

LEGEND

IR - Inspection Results	TBI - To Be Inspected
T - Trained	M - Mandatory
P - Needs Practice	O - Inspect
U - Untrained	X - Not Inspected